



OBTAINING DONATIONS

A REVIEW OF BEST PRACTICES

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PROGROUP
APPLIED SYSTEMS

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A REVIEW OF BEST PRACTICES

Introduction

Obtaining donations (i.e., small cash donations and in-kind contributions) can be one of the most rewarding, yet occasionally frustrating, parts of a job for many community-based organizations (CBOs). While CBOs are primarily funded through formal funding structures (e.g., the Georgia Block Grant), there are often times when organizations need to request additional support (i.e., materials, small cash donations, or services) to help them serve the community. This guide will help community-based organizations solicit and hopefully obtain donations for work that will help their clients.

Please Note:

We strongly recommend you always check with your funding agencies and home institutions (State, Federal contracts and grants, and your by-laws and regulations) to ensure you are not violating any regulations or contractual agreements and/or incurring any conflicts of interest when requesting donations. Some institutions require disclosure and/or have specific requirements for amounts and types of donations and in-kind services that are allowed.

What Kind of Donations Should You Request?

Community-based organizations are often able to request small cash donations (e.g., \$10-\$500) from local stakeholders (e.g., community leaders, local businesses, larger organizations such as the United Way, community foundations, and others). In addition, CBOs are often able to solicit and obtain in-kind donations (i.e., goods and services, such as office supplies, food, computer and electronic equipment) from local, regional, and national organizations and corporations. Some additional examples of in-kind support include asking coalition members to provide food for meetings; requesting meeting space from a local college, university, or community organization (which may then provide access to printing and computer resources); obtaining donations for your coalition's meeting space from community volunteers, such as carpenters, electricians, or contractors; or receiving furniture donations from local businesses, such as law firms, accounting offices, or others.

How to Approach Local Stakeholders for Donations

Next Steps

1. **Conduct** a needs assessment of what resources your community-based organization has. Use a map of your local area to identify resources, including businesses, educational institutions, community organizations, philanthropic organizations (and individuals), and others.

Remember to be inclusive as you create this list, and do not exclude businesses that may not appear directly related to your work. For example, you may not have considered asking doctors for support, but they may be able to help. A community organization, 4-H, shares this story about a dentist who is willing to help: “I’m surprised at how rarely I’m approached by local groups. If I were to get, for instance, a handwritten note from a student explaining what supplies were needed for a project, of course I’d give!”

2. **Build on** existing connections and/or make new ones. Social networking platforms such as LinkedIn will help you find out more information about the business, contact person, and the organization’s history, culture of giving, and wider connections.

3. **Decide** whether you want to request cash or in-kind donations, keeping in mind that you may be more successful if you provide a range of ways that donors can provide support.

4. **Consider** what your organization can provide the donor-- while some organizations, businesses, or foundations provide assistance for community-based organizations out of largesse, others may expect something in return for their donation. Donors may receive positive publicity and/or tax incentives for their donation. (Please remember that donations need to comply with all federal, state, and local laws; a certified tax advisor may be able to assist with this).

5. **Ask** for the donation with a well-written letter that creates a connection with the donor. You will want to include information about your community organization and its goals and mission.

An effective letter should inspire the donor to be part of something bigger and/or meaningful (i.e., improving the health & well-being of the community). This letter should include the current project that is being worked on, with a clear statement of need. In addition, the letter should include the goals of the current project, as well as how their support (i.e., cash or in-kind donation) will help your organization to achieve its goals.

For example, “Our organization works tirelessly to improve public health by using evidence-based methods to reduce harm in our community, developing a network of public health organizations, and supporting our partners across the region and state to increase the well-being of all Georgia residents.” Try to strike a balance between listing specific goals and using “big picture” language that donors outside of public health can relate to (i.e., not everyone in your local area will know what SPF-SIG means, but they can probably relate to a more general mission of “improving public health” or “making our communities safer for youth and young adults”).

Writing a donation request letter is an important rhetorical exercise because it should help you *tell your organization's story* in captivating language that appeals to people outside of your organization, coalition, and field of public health. How can you convey the important work that you are doing? Will you use a powerful story focused on an individual as an example of the powerful change that you create? Or, might it be better to focus on change at the community or regional level, to highlight the scope of your group's work? There is no "right answer" but rather multiple ways to communicate the effectiveness and purpose of your work.

Try to remember that a good donor campaign is not *just* about receiving your organization receiving a cash donation or in-kind support, but rather about communicating your work to an audience who may be unfamiliar with what you do. A good donation request campaign should be informative and it should be communicative (e.g., it should build bridges to organizations, people, or foundations who may want to partner with you in the future).

Remember to include a *self-addressed, stamped envelope* with the request. In addition, ask for contact information and if they need help arranging logistical information (e.g., for in-kind donation of furniture, supplies, or other resources).

6. **Send** a "thank you" letter to donors that includes a specific description of how their donation made a difference. You may want to write: "As a result of your generous donation, we were able to..." and then list the results of the donation, using action-oriented language.

7. **Acknowledge** publicly donors in flyers, letters, press releases, and other materials. In addition to public recognition for their generous donations, this has the effect of highlighting a "network effect," whereby donors join stakeholders in receiving the benefit of a larger group of people committed to improving public health.

Examples of Resources for Organizations Seeking Donations:

Listed below you will find links to organizations that provide resources for seeking and obtaining donations and small funding. We are not endorsing nor do we have formalized connections with any of the agencies listed below or in the appendix section. Please use all information not at your own discretion and risk. In some cases you might want to consult with your agency, or funder before starting.

General “How to” Guide for Community-Based Organizations

<http://ctb.ku.edu/en/table-of-contents/sustain/long-term-sustainability/solicit-contributions/main>

Specific Fundraising Tips

<https://www.pinterest.com/fundraiserhelp/donations/>

List of Corporate Donors

<https://doublethedonation.com/blog/2014/08/donation-requests/>

List of Corporate Giving in Georgia

<https://www.tgci.com/funding-sources/GA/corporate>

List of Foundations in Georgia

<http://www.nonprofitexpert.com/georgia-foundations-web/>

Foundation Center of Atlanta

<http://foundationcenter.org/atlanta/>

Publix community donations requests

<https://corporate.publix.com/community/requests>

Author Information

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Appendix A: Sample In-Kind Donation Letter

Date

Potential Donor

Address

City, St, Zip

Dear _____,

[AGENCY NAME] is a 501c3 non profit agency that [ENTER MISSION STATEMENT OR PERSONALIZE]. [AGENCY NAME] is one of 84 California WIC agencies that serve approximately [NUMBER OF PARTICIPANTS] WIC participants statewide.

WIC Worksite Wellness is a statewide wellness initiative that was created for California's 3,500 dedicated frontline employees. Aligning the California WIC working environment with the nutrition and health messages that WIC staff share with over a million WIC families every year, this comprehensive wellness program will focus on workplace policies that build a culture to promote and support lifelong healthy habits.

The WIC Worksite Wellness program will support local agencies to prepare for and achieve official Well WIC Worksite certification, and then continue to support Certified Worksites in sustaining staff enthusiasm and engagement in healthy work behaviors over a three year period, at which time they will have the option to update and renew their Certification.

Your in-kind donation of [REQUESTED ITEM] from [POTENTIAL DONOR] will serve as a prize for a raffle drawing or incentive giveaways for wellness participants. We feel that this will engage and motivate employees to participate in the program. To make your contribution more visible we are pleased to recognize your company in staff meetings as well as our newsletter highlighting your positive business practices. For your records, our tax id number is [TAX ID NUMBER]

Your consideration is very much appreciated. Should you have any questions, please feel free to call me directly at {TELEPHONE NUMBER}.

Sincerely,

Name

Title

Agency

Appendix B: Ask for Business Donations or Sponsorships

University of California 4-H Youth Development Program



Tips for Asking for Business Donations or Sponsorships

The businesses in your community have the potential to become significant sources of support. A business may have various motivations for helping a charitable cause. Perhaps the owner has a personal interest in your group's mission and goals or the business has made an express commitment to improving the community in which it operates (and from which its customers are derived). Just as you can request cash or in-kind donations from individual donors, you can request them of businesses.

- **Start with a little background research on likely businesses**
 - Start by creating a master list of local businesses. First on the list should be any vendors or suppliers that you personally, your group, or its members, either regularly use, work at, or own. A connection within a business can make all the difference.
 - Don't overlook businesses that don't have storefronts. A dentist once told me: "I'm surprised at how rarely I'm approached by local groups. If I were to get, for instance, a handwritten note from a student explaining what supplies were needed for a project, of course I'd give!"
 - If (as is optimal) you're working with a team of project members, divvy up the names of the businesses on your list. Each member should maintain responsibility for the businesses on his or her list from start to finish, carefully tracking all contacts and results. Showing up at a business that got solicited by your fellow group member only yesterday will not look professional!

- **Think creatively about what you'll ask for or accept**
 - Cash.
 - In-kind donations.
 - Volunteers representing the business's employees to help you with your project or to work at a fundraising event.

- **Prepare written materials**
 - A short letter on your group's letterhead. [Sample Solicitation Letter for a Business](#)
 - A printed flyer with more information about your group's project.
 - An explanation of the types of recognition that can be expected for their donation. [Recognizing your Sponsors](#)

- **Send letters in advance**
 - By sending a letter before you visit a business to request a donation, you can make sure to that you've said everything you want to without having to memorize a speech. One page is enough.

 - Include a stamped, self-addressed envelope, with a form for your prospective donor to fill out to provide their contact information, indicate what they plan to give and, if it is

an in-kind donation, who to call to arrange a pickup or determine other logistical matters. [Sample Pledge Form](#)

- **Follow up with a personal request**
 - If you get no response within 10 days, plan to make a personal visit.
 - Research the name of the person with whom you should speak, and ideally, schedule you're an appointment in advance. If you haven't scheduled an appointment, quickly explain your cause, and ask the front-desk person to direct you to the person who handles charitable donations.
 - When you've got the right person, mention any previous letters you have sent or contacts you have made and review the basic points in your letter. Highlight any special reasons they should choose your group for a donation.
 - Your demeanor is important here—conveying excitement about the successful project or event that you're working toward is much more likely to get good results than desperate begging or attempts to “guilt” the business owner into opening the coffers. If your organization or its key members are regular customers of that business, be sure to mention that—with statistics, if possible.
 - Hopefully, your visit will lead to an immediate “yes.” But it could also lead to a “maybe,” or “we’ll think about it.” Don’t give up—you may have to follow up multiple times with a business before your request makes it to the right person and that person feels ready to make a decision. In any case, think of this as part of your relationship-building efforts. Even if this year’s gift or sponsorship doesn’t work out, you are laying the groundwork for a possible gift next year.

- **Be specific about what publicity and recognition you’ll offer in return**
 - Offering publicity is your part in that win-win situation described earlier. Both in your letter and in person, be completely clear about how your group will publicly recognize the business’s sponsorship or contribution. For more information about providing visibility, check out [Recognizing your Sponsors](#).

Appendix C: Charitable Contributions

Charitable Contributions

Substantiation and
Disclosure
Requirements



Tax Exempt &
Government Entities

EXEMPT ORGANIZATIONS

Are you an organization that receives contributions of \$250 or more?

or

Are you an organization that provides goods or services to donors who make contributions of more than \$75?

or

Are you a donor who makes contributions to a charity?

IRS Publication 1771, *Charitable Contributions—Substantiation and Disclosure Requirements*

explains the federal tax law for organizations such as charities and churches that receive tax-deductible charitable contributions and for taxpayers who make contributions.

The IRS imposes recordkeeping and substantiation rules on donors of charitable contributions and disclosure rules on charities that receive certain quid pro quo contributions.

- a donor must have a **bank record** or **written communication** from a charity for any monetary contribution before the donor can claim a charitable contribution on his/her federal income tax return
- a donor is responsible for obtaining a **written acknowledgment** from a charity for any single contribution of \$250 or more before the donor can claim a charitable contribution on his/her federal income tax return
- a charitable organization is required to provide a **written disclosure** to a donor who receives goods or services in exchange for a single payment in excess of \$75

More on recordkeeping, written acknowledgments and written disclosures is addressed in this publication.

The rules in this publication do not apply to a donated motor vehicle, boat, or airplane if the claimed value exceeds \$500. For information on vehicle donations, see IRS Publication 4302, *A Charity's Guide to Vehicle Donations*, and IRS Publication 4303, *A Donor's Guide to Vehicle Donations*.

For information about organizations that are qualified to receive charitable contributions, see IRS Publication 526, *Charitable Contributions*. Publication 526 also describes contributions you can (and cannot) deduct, and it explains deduction limits. For assistance about valuing donated property, see IRS Publication 561, *Determining the Value of Donated Property*.

1

Recordkeeping Rules

Requirement

A donor cannot claim a tax deduction for any contribution of cash, a check or other monetary gift unless the donor maintains a record of the contribution in the form of either a bank record (such as a cancelled check) or a written communication from the charity (such as a receipt or letter) showing the name of the charity, the date of the contribution, and the amount of the contribution.

Payroll Deductions

For charitable contributions made by payroll deduction, the donor may use a pledge card prepared by or at the direction of the charitable organization, along with one of the following documents:

- a pay stub,
- Form W-2, Wage and Tax Statement, or
- other employer-furnished document that shows the amount withheld and paid to a charitable organization.

If a donor makes a **single contribution of \$250 or more by payroll deduction**, the pledge card or other document from the organization must also include a statement to the effect that the organization does not provide goods or services in whole or partial consideration for any contributions made to the organization by payroll deduction.

Each payroll deduction amount of \$250 or more is treated as a separate contribution for purposes of the \$250 threshold requirement for written acknowledgments.

2

Written Acknowledgment

Requirement

A donor cannot claim a tax deduction for any single contribution of \$250 or more unless the donor obtains a contemporaneous, written acknowledgment of the contribution from the recipient organization. An organization that does not acknowledge a contribution incurs no penalty; but, without a written acknowledgment, the donor cannot claim the tax deduction. Although it is a donor's responsibility to obtain a written acknowledgment, an organization can assist a donor by providing a timely, written statement containing the following information:

1. name of organization
2. amount of cash contribution
3. description (but not the value) of non-cash contribution
4. statement that no goods or services were provided by the organization in return for the contribution, if that was the case
5. description and good faith estimate of the value of goods or services, if any, that an organization provided in return for the contribution
6. statement that goods or services, if any, that an organization provided in return for the contribution consisted entirely of intangible religious benefits (described later in this publication), if that was the case

It is not necessary to include either the donor's social security number or tax identification number on the acknowledgment.

A separate acknowledgment may be provided for each single contribution of \$250 or more, or one acknowledgment, such as an annual summary, may be used to substantiate several single contributions of \$250 or more. There are no IRS forms for the acknowledgment. Letters, postcards, or computer-generated forms with the above information are acceptable. An organization can provide either a paper copy of the acknowledgment to the donor, or an organization can provide the acknowledgment electronically, such as via an e-mail addressed to the donor. A donor should not attach the acknowledgment to his or her individual income tax return, but must retain it to substantiate the contribution. Separate contributions of less than \$250 will not be aggregated. An example of this could be weekly offerings to a donor's church of less than \$250 even though the donor's annual total contributions are \$250 or more.



Contemporaneous

Recipient organizations typically send written acknowledgments to donors no later than January 31 of the year following the donation. For the written acknowledgment to be considered contemporaneous with the contribution, a donor must receive the acknowledgment by the earlier of: the date on which the donor actually files his or her individual federal income tax return for the year of the contribution; or the due date (including extensions) of the return.

Goods and Services

The acknowledgment must describe goods or services an organization provides in exchange for a contribution of \$250 or more. It must also provide a good faith estimate of the value of such goods or services because a donor must generally reduce the amount of the contribution deduction by the fair market value of the goods and services provided by the organization. Goods or services include cash, property, services, benefits or privileges. However, there are important exceptions as described below:

Token Exception — Insubstantial goods or services a charitable organization provides in exchange for contributions do not have to be described in the acknowledgment.

Good and services are considered to be insubstantial if the payment occurs in the context of a fund-raising campaign in which a charitable organization informs the donor of the amount of the contribution that is a deductible contribution, and:

1. the fair market value of the benefits received does not exceed the lesser of 2 percent of the payment or \$102,* or

2. the payment is at least \$51,* the only items provided bear the organization's name or logo (e.g., calendars, mugs, or posters), and the cost of these items is within the limit for "low-cost articles," which is \$10.20.*

Free, unordered low-cost articles are also considered to be insubstantial.

Example of a token exception: If a charitable organization gives a coffee mug bearing its logo and costing the organization \$10.20 or less to a donor who contributes \$51 or more, the organization may state that no goods or services were provided in return for the \$51 contribution. The \$51 is fully deductible.

**The dollar amounts are for 2013. Guideline amounts are adjusted for inflation. Contact IRS Exempt Organizations Customer Account Services at (877) 829-5500 for annual inflation adjustment information.*

Membership Benefits Exception — An annual membership benefit is also considered to be insubstantial if it is provided in exchange for an annual payment of \$75 or less and consists of annual recurring rights or privileges, such as:

1. free or discounted admissions to the charitable organization's facilities or events
2. discounts on purchases from the organization's gift shop
3. free or discounted parking
4. free or discounted admission to member-only events sponsored by an organization, where a per-person



cost (not including overhead) is within the "low-cost articles" limits

Example of a membership benefits exception:
If a charitable organization offers a \$75 annual membership that allows free admission to all of its weekly events, plus a \$20 poster, a written acknowledgment need only mention the \$20 value of the poster, since the free admission would be considered insubstantial and, therefore, would be disregarded.

Intangible Religious Benefits Exception – If a religious organization provides only "intangible religious benefits" to a contributor, the acknowledgment does not need to describe or value those benefits. It can simply state that the organization provided intangible religious benefits to the contributor.

What are "intangible religious benefits?" Generally, they are benefits provided by a tax-exempt organization operated exclusively for religious purposes, and are not usually sold

in commercial transactions outside a donative (gift) context. Examples include admission to a religious ceremony and a *de minimis* tangible benefit, such as wine used in a religious ceremony. Benefits that are not intangible religious benefits include education leading to a recognized degree, travel services, and consumer goods.

Unreimbursed Expenses

If a donor makes a single contribution of \$250 or more in the form of unreimbursed expenses, e.g., out-of-pocket transportation expenses incurred in order to perform donated services for an organization, then the donor must obtain a written acknowledgment from the organization containing:

- a description of the services provided by the donor
- a statement of whether or not the organization provided goods or services in return for the contribution
- a description and good faith estimate of the value of goods or services, if any, that the organization provided in return for the contribution
- a statement that goods or services, if any, that the organization provided in return for the contribution consisted entirely of intangible religious benefits (described earlier in this publication), if that was the case

In addition, a donor must maintain adequate records of the unreimbursed expenses. See Publication 526, *Charitable Contributions*, for a description of records that will substantiate a donor's contribution deductions.

Example of an unreimbursed expense: A chosen representative to an annual convention of a charitable organization purchases an airline ticket to travel to the convention. The organization does not reimburse the delegate for the \$500 ticket. The representative should keep a record of the expenditure, such as a copy of the ticket. The representative should obtain from the organization a description of the services that the representative provided and a statement that the representative received no goods or services from the organization.

Examples of Written Acknowledgments

- “Thank you for your cash contribution of \$300 that (organization’s name) received on December 12, 2013. No goods or services were provided in exchange for your contribution.”
- “Thank you for your cash contribution of \$350 that (organization’s name) received on May 6, 2013. In exchange for your contribution, we gave you a cookbook with an estimated fair market value of \$60.”
- “Thank you for your contribution of a used oak baby crib and matching dresser that (organization’s name) received on March 15, 2013. No goods or services were provided in exchange for your contribution.”

The following is an example of a written acknowledgment where a charity accepts contributions in the name of one of its activities:

- “Thank you for your contribution of \$450 to (organization’s name) made in the name of its Special Relief Fund program. No goods or services were provided in exchange for your contribution.”

9



Written Disclosure

Requirement

A donor may only take a contribution deduction to the extent that his/her contribution exceeds the fair market value of the goods or services the donor receives in return for the contribution; therefore, donors need to know the value of the goods or services. An organization must provide a written disclosure statement to a donor who makes a payment exceeding \$75 partly as a contribution and partly for goods and services provided by the organization. A contribution made by a donor in exchange for goods or services is known as a *quid pro quo* contribution.

Example of a *quid pro quo* contribution: A donor gives a charitable organization \$100 in exchange for a concert ticket with a fair market value of \$40. In this example, the donor's tax deduction may not exceed \$60. Because the donor's payment (*quid pro quo* contribution) exceeds \$75, the charitable organization must furnish a disclosure statement to the donor, even though the deductible amount does not exceed \$75.

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A required written disclosure statement must:

- inform a donor that the amount of the contribution that is deductible for federal income tax purposes is limited to the excess of money (and the fair market value of property other than money) contributed by the donor over the value of goods or services provided by the organization
- provide a donor with a good-faith estimate of the fair market value of the goods or services

An organization must furnish a disclosure statement in connection with either the solicitation or the receipt of the *quid pro quo* contribution. The statement must be in writing and must be made in a manner that is likely to come to the attention of the donor. For example, a disclosure in small print within a larger document might not meet this requirement.

Exception

A written disclosure statement is not required:

- where the goods or services given to a donor meet the “token exception,” the “membership benefits exception,” or the “intangible religious benefits exception” described earlier
- where there is no donative element involved in a particular transaction, such as in a typical museum gift shop sale

Penalty

A penalty is imposed on charities that do not meet the written disclosure requirement. The penalty is \$10 per contribution, not to exceed \$5,000 per fundraising event or mailing. An organization may avoid the penalty if it can show that failure to meet the requirements was due to reasonable cause.

Further Information

written acknowledgment – Detailed rules for contemporaneous written acknowledgments are contained in Section 170(f)(8) of the Internal Revenue Code and Section 1.170A-13(f) of the Income Tax Regulations. The “low-cost article” rules are set forth in Section 513(h)(2) of the Code. This information can be found on the IRS Web site at www.irs.gov.

written disclosure – Detailed rules for written disclosure statements are contained in Section 6115 of the Internal Revenue Code and Section 1.6115-1 of the Income Tax Regulations. The penalty rules are contained in Section 6714 of the Code. This information can be found on the IRS Web site at www.irs.gov.

IRS publications – Order publications by calling the IRS at (800) 829-3676. Download IRS publications at www.irs.gov.

IRS customer service – Telephone assistance for general tax information is available by calling IRS customer service toll-free at (800) 829-1040.

EO customer service – Telephone assistance specific to exempt organizations is available by calling IRS Exempt Organizations Customer Account Services toll-free at (877) 829-5500.

EO Web site – Visit Exempt Organizations Web site at www.irs.gov/Charities-&-Non-Profits.

EO Update – To receive IRS Exempt Organizations’ EO Update, a regular e-mail newsletter with information for tax-exempt organizations and tax practitioners who represent them, visit www.irs.gov/Charities-&-Non-Profits and click on “Free e-Newsletter.”

Stay Exempt (www.stayexempt.irs.gov) – An IRS interactive web-based training program covering tax compliance issues confronted by small and mid-sized tax-exempt organizations.

Appendix D: Bi-Lo Solicitation Request Packet



SOLICITATION REQUEST PACKET

Dear Organization Representative:

Thank you for your interest in soliciting at our stores. BI-LO/Harveys is committed to supporting our markets by partnering with local non-profit organizations like yours to assist you in increasing awareness of the services you offer or raising funds to advance your programs. To ensure your application is processed without delay, please read and follow the directions below carefully. Omitted steps, incomplete information, and/or missing documentation will suspend the timely handling of your request.

Please note: Applications and paperwork must be submitted at least 30 days in advance of the date(s) requested. Applications are processed on a first-come, first-served priority, provided they are properly completed and include all required information/documentation.

Step One

- Complete application found in this packet.
- Secure a copy of your organization's non-profit status letter received from state or federal government (may be on file with your organization's financial secretary).
- Request Certificate of Liability Insurance with a minimum of \$1,000,000 in coverage from your insurance provider. A **SAMPLE** COI is included in this packet to assist your insurance company in completing their form.
- Read, complete, sign, and date the Indemnity Agreement.

Step Two

Mail or fax:

- Completed application
- Non-profit status letter
- COI from your insurance provider
- Signed Indemnity Agreement

to the District Admin for the store(s) at which you are applying to solicit.

Returning completed applications to a BI-LO/Harveys store will delay processing.

The mailing list in this packet provides the mailing address and fax number for the Regional Administrative Assistant responsible for processing applications for the store(s) you requested. Telephone numbers are also listed should you have any questions.



Solicitation Requirements

BI-LO/Harveys is committed to supporting our markets by assisting local organizations in raising money to fund their programs and increasing awareness of the services they offer. Working together we can build stronger communities.

Soliciting is limited to non-profit organizations positioning themselves outside our stores on the sidewalk to raise funds by selling items or provide information describing their public services. Detailed restrictions and requirements are outlined below.

Please read the following guidelines and provide the information requested on the Solicitation Request Form. Return the Request form at least 30 days prior to the requested date(s). By submitting a request, the organization and its representatives agree to comply with these requirements.

- Solicitation requests are approved for local non-profit, charitable and community service organizations only. **A copy of the organization's tax exempt status letter received from state/federal government granting non-profit status is required.**
- **Organizations are required to complete a Hold Harmless Release and provide evidence of insurance (Certificate of Insurance) with minimum coverage of \$1 million. Property landlords have final authority for granting or denying solicitation requests.**
- Preferably two but no more than four individuals may represent the organization at any one time. Adult supervision (over 21 years of age) must be present at all times. BI-LO/Harveys associates may not participate in solicitation activities if they are on the clock.
- Soliciting organizations must position themselves a minimum of 8 feet outside of one door and may approach only those customers exiting our stores. Store entrances and exits cannot be blocked or obstructed.
- Solicitations will be approved for Fridays, Saturdays, and/or Sundays only between the hours of 9 a.m. and 7 p.m. during non-blackout periods. Organizations are not required to be present all days or during all hours.
- Organizations may solicit only once in a consecutive 90-day period and at no more than 5 stores at any one time. Solicitation is limited to one organization per store per day.
- Customers and store associates must be treated with respect, and organization representatives must use professional behavior at all times.
- Among the activities not permitted are political solicitations, advocating a particular religion, or any activity disruptive to customers. Gathering of signatures or personal information is prohibited.
- Due to state regulations, the sale of non-commercially prepared food items is prohibited at BI-LO/Harveys stores.
- Without prior notice and for any reason, BI-LO/Harveys, including store management, may cancel or discontinue a given organization's solicitation activity. At its sole discretion, BI-LO/Harveys may revise or revoke this practice or these requirements and reserves the right to grant or deny any request for any reason.

*BI-LO/Harveys....we're more than just a business. We're a part of the community.
Thank you for shopping with us!*



Southeastern Grocers



**INDEMNITY AGREEMENT
(BI-LO, LLC)**

THIS INDEMNITY AGREEMENT (the "Agreement") is effective as of the _____ day of _____, 201____, by _____ a _____ company whose address is _____ ("INDEMNITOR"), in favor of BI-LO, LLC, a Delaware limited liability company, its affiliates, subsidiaries and related companies ("BI-LO") whose address is 5050 Edgewood Court, Jacksonville, FL 32254.

WHEREAS, BI-LO leases certain space in various shopping centers located in certain states under lease agreements as are amended and or supplemented from time to time (the "BI-LO Leases"), for those certain spaces located at and more specifically described in the applicable BI-LO Lease (the "BI-LO Properties"); and

WHEREAS, Indemnitor has requested and BI-LO has agreed to permit Indemnitor, its employees, consultants, agents, clients, contractors, subcontractors and representatives ("Indemnitor Parties") to enter upon certain BI-LO Properties to _____ from the hours of _____ to _____ on _____ ("Term") on the sidewalk in front of the Properties, each an ("Event"); and

NOW, THEREFORE, in consideration of BI-LO permitting the Indemnitor Parties to enter upon the Properties to conduct the Event and other valuable consideration, the receipt of which is hereby acknowledged, Indemnitor hereby agrees as follows:

1. **Recitals.** The above recitals are incorporated herein and made a part hereof.
2. **Indemnity.** Indemnitor shall indemnify and hold BI-LO, its successors and assigns, harmless from all loss, liability and expense, and all claims therefore, including reasonable attorneys' fees, by reason of bodily injury, including death, and/or property damage sustained by any person or entity whatsoever arising out of or in connection with any presence or activity of the Indemnitor Parties on or about the Property and/or as part of the Event, including the use of any equipment by the Indemnitor Parties, on or about the Property, whether belonging to the Indemnitor Parties, BI-LO, or otherwise, and whether such injury, death, loss or damage is caused, occasioned or contributed to by BI-LO or its employees, consultants, agents, clients, contractors, subcontractors and/or representatives negligence or willful misconduct, or the negligence, sole or concurrent, of BI-LO, its successors and assigns. This indemnity shall survive the expiration or earlier termination of this Agreement.
3. **Costs.** Should it become necessary for BI-LO to incur any costs or expenses, whether direct or indirect, including, but not limited to, attorney's fees, investigator's fees, collection costs, or court costs, in connection with any claim or demand for which indemnification is provided by this Agreement, or in connection with any attempt to recover losses incurred on such claims or demands, or in connection with the enforcement of this Agreement, Indemnitor shall fully reimburse BI-LO for all such costs and expenses.
4. **Restoration.** Indemnitor shall promptly repair any damage to the Property resulting from the Event and/or resulting from the Indemnitor Parties' use of the Property. Indemnitor shall ensure that the Indemnitor Parties do not penetrate any parking areas or damage any of the sidewalks or the Property.
5. **Insurance.** Indemnitor shall ensure that the Indemnitor Parties maintain and have in effect commercial general liability insurance with (i) limits of not less than One Million and No/100 Dollars (\$1,000,000.00) for personal injury, including bodily injury and death, and property damage, and (ii) name BI-LO as an additional insured party. Indemnitor shall deliver to BI-LO a copy of the certificate of insurance and any required endorsements to the applicable policy effectuating and evidencing the insurance required hereunder prior to the commencement of such activities. Such insurance may not be terminated or modified without at least ten (10) days' prior written notice to BI-LO.
6. **Compliance with Laws.** Indemnitor shall ensure that the Indemnitor Parties in conducting any activities or using any equipment on or about the Property will fully comply with all applicable laws and regulations, including all permitting and authorization requirements as well as safety and health standards established by any applicable federal, state or municipal statute, regulation or ordinance, including, without limitation, the federal Occupational Safety and Health Act, as amended.
7. **Miscellaneous.** Any provision, covenant or agreement contained in this Agreement which is found to be prohibited by law or void or unenforceable shall not invalidate the remainder of this Agreement. This Agreement shall remain in full force and effect during the Term.
8. **Facsimile Signatures.** Indemnitor confirms and agrees that this Agreement may be executed and delivered by facsimile signature and transmission and that the person signing this Agreement on behalf of Indemnitor is authorized to do so by all requisite corporate authority.

IN WITNESS WHEREOF, Indemnitor has executed this Agreement on the day first above written.

WITNESSES:

Print Name:

Print Name:

INDEMNITOR

By: _____
Name: _____
Its: _____

BI-LO Regional Admin	DISTRICT NAME	DIST #	Store	Mailing Address	City	STATE	Zip	Phone
GEM MALONE Office: 843-873-4140 Fax: 803-873-4427 Address: BI-LO Support Center Gem Malone - HS 5228 PO Box 99 Mauldin, SC 29662	CHARLESTON NORTH	1	5032	819 West Carolina Ave.	Hartsville	SC	29550	843-332-1922
	CHARLESTON NORTH	1	5228	975 Bacons Bridge Rd.	Summerville	SC	29485	843-871-0043
	CHARLESTON NORTH	1	5246	142 E. St. James Avenue	Goose Creek	SC	29445	843-572-2442
	CHARLESTON NORTH	1	5284	110 South Hwy. 52	Moncks Corner	SC	29461	843-761-6666
	CHARLESTON NORTH	1	5296	1452 Boone Hill Rd.	Summerville	SC	29483	843-875-2356
	CHARLESTON NORTH	1	5417	2055 Wedgefield Road	Sumter	SC	29154	803-938-9926
	CHARLESTON NORTH	1	5441	1319 N Long Street	Kingstree	SC	29556	843-354-7533
	CHARLESTON NORTH	1	5587	508 Lamar Hwy.	Darlington	SC	29532	843-395-6206
	CHARLESTON NORTH	1	5623	1625 N. Main St.	Summerville	SC	29483	843-875-2880
	CHARLESTON NORTH	1	5645	10150 Dorchester Road	Summerville	SC	29485	843-875-1460
MELISSA DIFRANCO Office: 803-279-5672 Fax: 803-279-5791 Address: BI-LO Support Center Melissa DiFranco - HS 5522 PO Box 99 Mauldin, SC 29662	AUGUSTA	2	5031	540 East Winthrop Ave.	Millen	GA	30442	478-982-7737
	AUGUSTA	2	5103	500 Fury's Ferry Road	Martinez	GA	30907	706-863-0975
	AUGUSTA	2	5224	263 Liberty St.	Waynesboro	GA	30830	706-554-9300
	AUGUSTA	2	5276	687 Main Street	Thomson	GA	30824	706-595-6098
	AUGUSTA	2	5292	2512 Tobacco Road	Augusta	GA	30815	706-790-0917
	AUGUSTA	2	5431	1109 W. Ogeechee St.	Sylvania	GA	30467	912-564-7070
	AUGUSTA	2	5514	2803 Wrightboro Rd.	Augusta	GA	30909	706-733-3355
	AUGUSTA	2	5522	111 Edgewood Avenue	North Augusta	SC	29841	803-279-1190
	AUGUSTA	2	5542	3457 Peach Orchard Road	Augusta	GA	30906	706-560-1075
	AUGUSTA	2	5560	1631 Gordon Highway	Augusta	GA	30906	706-733-4003
GEM MALONE Office: 843-873-4140 Fax: 803-873-4427 Address: BI-LO Support Center Gem Malone - HS 5228 PO Box 99 Mauldin, SC 29662	SAVANNAH	3	5022	155 South Leroy St.	Metter	GA	30439	912-685-3005
	SAVANNAH	3	5164	95 Mathews Drive	Hilton Head	SC	29928	843-681-5327
	SAVANNAH	3	5275	70 Pope Avenue	Hilton Head	SC	29928	843-842-8691
	SAVANNAH	3	5534	1101 East First Street	Vidalia	GA	30474	912-537-1131
	SAVANNAH	3	5567	718 Northside Drive East, Suite 1	Statesboro	GA	30458	912-489-1465
	SAVANNAH	3	5744	312 South Main Street	Glennville	GA	30427	912-654-3103
	SAVANNAH	3	5746	1042 US Highway 80 West	Pooler	GA	31322	912-748-8208
	SAVANNAH	3	5752	4415 Augusta Street	Garden City	GA	31408	912-964-7324
	SAVANNAH	3	5754	1338 North Way	Darien	GA	31305	912-437-5900
	SAVANNAH	3	5760	50 Burnt Church Road	Bluffton	SC	29910	843-757-6621
GEM MALONE Office: 843-873-4140 Fax: 803-873-4427 Address: BI-LO Support Center Gem Malone - HS 5228 PO Box 99 Mauldin, SC 29662	CHARLESTON	4	5074	1357 Remount Rd.	North Charleston	SC	29406	843-747-9147
	CHARLESTON	4	5101	1440 Ben Sawyer Blvd.	Mount Pleasant	SC	29464	843-388-2504
	CHARLESTON	4	5153	3125 Bees Ferry Road	Charleston	SC	29414	843-766-3360
	CHARLESTON	4	5158	2127 Boundary St.	Beaufort	SC	29902	843-524-2771
	CHARLESTON	4	5266	4391 Dorchester Rd.	North Charleston	SC	29405	843-529-0615
	CHARLESTON	4	5286	1909 US Hwy. 17 North Bypass	Mount Pleasant	SC	29464	843-881-4042
	CHARLESTON	4	5409	1200 Sam Rittenburg Blvd.	Charleston	SC	29407	843-573-4776
	CHARLESTON	4	5410	774 S. Shelmore Blvd.	Mount Pleasant	SC	29464	843-388-1550
	CHARLESTON	4	5448	860 Folly Road	Charleston	SC	29412	843-406-7515
	CHARLESTON	4	5525	860 Paris Island Gateway	Port Royal	SC	29906	843-524-2300
GEM MALONE Office: 843-873-4140 Fax: 803-873-4427 Address: BI-LO Support Center Gem Malone - HS 5228 PO Box 99 Mauldin, SC 29662	MYRTLE BEACH	5	5104	1610 Hwy. 17 South	Surfside Beach	SC	29575	843-650-4523
	MYRTLE BEACH	5	5105	720 N Main Street	North Myrtle Beach	SC	29582	843-249-8553
	MYRTLE BEACH	5	5107	5020 Dick Pond Road	Socastee	SC	29588	843-293-6664
	MYRTLE BEACH	5	5116	1241 38th Avenue North	Myrtle Beach	SC	29577	843-626-7400
	MYRTLE BEACH	5	5232	8 Chesterfield Rd.	Cheraw	SC	29520	843-921-0763
	MYRTLE BEACH	5	5269	901 Church Street	Conway	SC	29527	843-248-3134
	MYRTLE BEACH	5	5550	500 Pamplico Hwy.	Florence	SC	29501	843-292-1505
	MYRTLE BEACH	5	5593	2640 W Palmetto Street	Florence	SC	29501	843-669-8484
	MYRTLE BEACH	5	5631	1085 Cottingham Blvd. N.	Bennettsville	SC	29512	843-479-0253
	MYRTLE BEACH	5	5702	3924 Hwy 17 South	North Myrtle Beach	SC	29582	843-663-1516
GEM MALONE Office: 843-873-4140 Fax: 803-873-4427 Address: BI-LO Support Center Gem Malone - HS 5228 PO Box 99 Mauldin, SC 29662	MYRTLE BEACH	5	5741	115 Willbrook Boulevard	Pawleys Island	SC	29585	843-235-9434
	MYRTLE BEACH	5	5747	208 East McIntyre Street	Mullins	SC	29574	843-464-7271
	MYRTLE BEACH	5	5758	4430 Highway 17 Bypass	Murrells Inlet	SC	29576	843-651-5085

BI-LO Regional Admin	DISTRICT NAME	DIST #	Store	Mailing Address	City	STATE	Zip	Phone
MELISSA DIFRANCO Office: 803-279-5672 Fax: 803-279-5791 Address: BI-LO Support Center Melissa DiFranco - HS 5522 PO Box 99 Mauldin, SC 29662	AUGUSTA EAST	6	5262	1016 Pine Log Road	Aiken	SC	29803	803-641-9019
	AUGUSTA EAST	6	5432	155 Carolina Square	Edgefield	SC	29824	803-637-9045
	AUGUSTA EAST	6	5513	365 Riverside Drive SW	Orangeburg	SC	29115	803-535-0755
	AUGUSTA EAST	6	5558	249 West Columbia Ave.	Batesburg	SC	29006	803-532-1068
	AUGUSTA EAST	6	5655	1370 Chestnut N.E.	Orangeburg	SC	29115	803-531-0670
	AUGUSTA EAST	6	5712	1703 Elm Street W.	Hampton	SC	29924	803-943-0483
	AUGUSTA EAST	6	5748	3386 Railroad Avenue	Bamberg	SC	29003	803-245-5151
	AUGUSTA EAST	6	5753	615 Harry C Raysor Dr South	St Matthews	SC	29135	803-874-1212
	AUGUSTA EAST	6	5800	5982 West Jim Bilton Boulevard	St. George	SC	29477	843-563-2311
	AUGUSTA EAST	6	5802	603 Main Street North	New Ellenton	SC	29809	803-652-2223
	AUGUSTA EAST	6	5803	605 Travis Avenue	Saluda	SC	29138	864-445-4949
	AUGUSTA EAST	6	5805	2587 Jefferson Davis Highway	Warrenville	SC	29851	803-593-9174
	AUGUSTA EAST	6	5808	10560 Dunbarton Boulevard	Barnwell	SC	29812	803-259-1777
AUGUSTA EAST	6	5810	1048 York Street NE	Aiken	SC	29801	803-641-3851	
Regional Admin Assistant	DISTRICT NAME	DIST #	Store	Mailing Address	City	STATE	Zip	Phone
STACY COGGINS Office: 803-216-8109 Fax: 803-216-9784 Address: BI-LO Support Center Stacy Coggins - HS 5442 PO Box 99 Mauldin, SC 29662	COLUMBIA	1	5064	3315-B Broad River Rd.	Columbia	SC	29210	803-772-2795
	COLUMBIA	1	5065	7830 Garners Ferry	Columbia	SC	29209	803-647-7114
	COLUMBIA	1	5135	421 Columbia Ave.	Lexington	SC	29072	803-359-7775
	COLUMBIA	1	5218	9003 Two Notch Road	Columbia	SC	29223	803-736-0200
	COLUMBIA	1	5271	2230 Decker Blvd.	Columbia	SC	29223	803-699-6609
	COLUMBIA	1	5282	4464 Devine St.	Columbia	SC	29205	803-738-1108
	COLUMBIA	1	5290	3900-B N. Main St.	Columbia	SC	29203	803-252-9967
	COLUMBIA	1	5442	6021 St. Andrews Road	Columbia	SC	29212	803-798-2703
	COLUMBIA	1	5526	7949 Broad River Road	Irmo	SC	29063	803-732-0760
	COLUMBIA	1	5578	2453 Charleston Hwy.	Cayce	SC	29033	803-796-6759
	COLUMBIA	1	5580	2916 Emanuel Church Road	West Columbia	SC	29170	803-356-6040
	COLUMBIA	1	5615	2349 Augusta Rd.	West Columbia	SC	29169	803-794-0062
	COLUMBIA	1	5638	120 Forum Drive	Columbia	SC	29229	803-699-8332
	COLUMBIA	1	5722	1419 Chapin Road	Chapin	SC	29036	803-945-9235
	COLUMBIA	1	5723	300 Knox Abbott Drive	Cayce	SC	29033	803-926-0312
	COLUMBIA	1	5757	760 Highway 378	Lexington	SC	29072	803-996-3140
	COLUMBIA	1	5759	4711-1 Forest Drive	Columbia	SC	29206	803-790-0037
SUSAN LAWS Office: 803-366-8379 Fax: 803-366-8432 Address: BI-LO Support Center Susan Laws - HS 5716 PO Box 99 Mauldin, SC 29662	ASHEVILLE	2	5011	245 Macon Plaza	Franklin	NC	28734	828-369-2970
	ASHEVILLE	2	5085	1750 Hwy 14 East	Landrum	SC	29356	864-457-2121
	ASHEVILLE	2	5168	366 Russ Avenue	Waynesville	NC	28786	828-456-8222
	ASHEVILLE	2	5211	500 North Main St.	Marion	NC	28752	828-652-4926
	ASHEVILLE	2	5217	801 Fairview Rd.	Asheville	NC	28803	828-299-1400
	ASHEVILLE	2	5288	41 Forest Gate Drive	Pisgah Forest	NC	28768	828-885-7907
	ASHEVILLE	2	5421	511 Smokey Park Hwy	Candler	NC	28715	828-670-1961
	ASHEVILLE	2	5437	1555 E. Union Street	Morganton	NC	28655	828-438-4991
	ASHEVILLE	2	5547	205 NC Hwy #9	Black Mountain	NC	28711	828-669-2306
	ASHEVILLE	2	5554	145 U.S. Hwy 74A By-Pass	Rutherfordton	NC	28139	828-287-0425
	ASHEVILLE	2	5603	120 Henderson Crossing	Hendersonville	NC	28739	828-697-5307
	ASHEVILLE	2	5620	651 W. Mills Street	Columbus	NC	28722	828-894-5145
SUSAN LAWS Office: 803-366-8379 Fax: 803-366-8432 Address: BI-LO Support Center Susan Laws - HS 5716 PO Box 99 Mauldin, SC 29662	PIEDMONT	3	5093	6507 Wilkinson Blvd.	Belmont	NC	28012	704-825-7054
	PIEDMONT	3	5178	712 S. Alabama Ave.	Chesnee	SC	29323	864-461-3141
	PIEDMONT	3	5206	2204 Union Rd.	Gastonia	NC	28054	704-864-4600
	PIEDMONT	3	5214	1013 W. Floyd Baker Blvd.	Gaffney	SC	29340	864-489-2541
	PIEDMONT	3	5219	427 North Generals Blvd.	Lincolnton	NC	28093	704-735-9800
	PIEDMONT	3	5229	2725 E Northwest Blvd.	Newton	NC	28658	828-464-2006
	PIEDMONT	3	5268	1436 J.A. Cochran Bypass	Chester	SC	29706	803-581-6310
	PIEDMONT	3	5287	717D East Liberty Street	York	SC	29745	803-628-1525
	PIEDMONT	3	5521	1126 US Hwy 321 Business South	Winnsboro	SC	29180	803-712-9776
	PIEDMONT	3	5582	421 Hwy 27 South	Stanley	NC	28164	704-263-6230
	PIEDMONT	3	5605	1955 Davis Park Rd.	Gastonia	NC	28052	704-865-8391
	PIEDMONT	3	5633	2601 South New Hope Road	Gastonia	NC	28056	704-854-4702
	PIEDMONT	3	5717	742 West Highway 27	Lincolnton	NC	28092	704-732-3462
	PIEDMONT	3	5719	1095 Filbert Hwy.	York	SC	29745	803-628-7806
PIEDMONT	3	5740	320 North Duncan Bypass	Union	SC	29379	864-427-2938	
PIEDMONT	3	5764	136 South Main Street	Clover	SC	29710	803-222-3500	
STACY COGGINS Office: 803-216-8109 Fax: 803-216-9784 Address: BI-LO Support Center Stacy Coggins - HS 5442 PO Box 99 Mauldin, SC 29662	SPARTANBURG	4	5042	351 South Main Street	Woodruff	SC	29388	864-476-7154
	SPARTANBURG	4	5046	927 S Broad Street	Clinton	SC	29325	864-833-7339
	SPARTANBURG	4	5089	11153 Asheville Hwy.	Inman	SC	29349	864-472-3311
	SPARTANBURG	4	5113	3720 Boiling Springs Road	Boiling Springs	SC	29316	864-814-3088
	SPARTANBURG	4	5182	2401 Reidville Rd.	Spartanburg	SC	29301	864-576-0401
	SPARTANBURG	4	5265	100 North Town Drive	Spartanburg	SC	29303	864-583-1351
SPARTANBURG	4	5267	1500 Western Square Drive	Laurens	SC	29360	864-984-2917	

BI-LO Support Center Stacy Coggins - HS 5442 PO Box 99 Mauldin, SC 29662	SPARTANBURG	4	5285	1937 Wilson Rd.	Newberry	SC	29108	803-276-1445
	SPARTANBURG	4	5297	14154 E. Wade Hampton Blvd.	Greer	SC	29651	864-968-9117
	SPARTANBURG	4	5408	2199 Southport Road	Spartanburg	SC	29306	864-342-9558
	SPARTANBURG	4	5446	12189 Greenville Hwy	Lyman	SC	29365	864-949-3420
	SPARTANBURG	4	5519	140 Fernwood Glendale Dr.	Spartanburg	SC	29307	864-573-5358
	SPARTANBURG	4	5762	518 North Wheeler Avenue	Prosperity	SC	29127	803-364-2307
SUSAN LAWS Office: 803-366-8379 Fax: 803-366-8432 <i>Address:</i> BI-LO Support Center Susan Laws - HS 5716 PO Box 99 Mauldin, SC 29662	CHARLOTTE	5	5026	595 Hwy 601 Bypass South	Concord	NC	28025	704-793-1331
	CHARLOTTE	5	5041	571 E Bypass 9	Lancaster	SC	29720	803-283-2130
	CHARLOTTE	5	5156	8620 Camfield Street	Charlotte	NC	28277	704-542-3336
	CHARLOTTE	5	5181	1260 Hwy 9 Bypass	Lancaster	SC	29720	803-286-8843
	CHARLOTTE	5	5185	1351 S. Cannon Blvd.	Kannapolis	NC	28081	704-933-6220
	CHARLOTTE	5	5200	5336 Prosperity Church Road	Charlotte	NC	28269	704-391-6354
	CHARLOTTE	5	5237	6320 Albemarle Road	Charlotte	NC	28212	704-568-2725
	CHARLOTTE	5	5279	9108 Lawyers Rd.	Charlotte	NC	28227	704-545-6501
	CHARLOTTE	5	5413	2924 Mt. Holly - Hunterville Road	Charlotte	NC	28214	704-947-7775
	CHARLOTTE	5	5420	1909 E. Broad Street	Statesville	NC	28677	704-873-3553
	CHARLOTTE	5	5444	1620 Ashley Road	Charlotte	NC	28208	704-398-1321
	CHARLOTTE	5	5445	4430 The Plaza	Charlotte	NC	28215	704-566-9975
	CHARLOTTE	5	5607	1642 Dickerson Blvd.	Monroe	NC	28110	704-283-2771
	CHARLOTTE	5	5637	501 South Pearl Street	Pageland	SC	29728	843-672-5631
	CHARLOTTE	5	5640	9101 Pineville-Matthews Road	Pineville	NC	28134	704-517-5150
	CHARLOTTE	5	5716	1401 E. Main St.	Rock Hill	SC	29730	803-366-6755
	CHARLOTTE	5	5720	1329 West Highway 160	Fort Mill	SC	29715	803-547-7144
BI-LO Regional Admin	DISTRICT NAME	DIST #	Store	Mailing Address	City	STATE	Zip	Phone
MARCY MULLEN Office : 864-254-1067 Fax: 864-286-2843 <i>Address:</i> BI-LO Support Center Marcy Mullen PO Box 99 Mauldin, SC 29662	CHATTANOOGA	1	5305	1600 E. 23rd St.	Chattanooga	TN	37403	423-493-4083
	CHATTANOOGA	1	5315	703 Signal Mountain Road	Chattanooga	TN	37405	423-757-4649
	CHATTANOOGA	1	5324	420 Market Street	Dayton	TN	37321	423-775-1837
	CHATTANOOGA	1	5326	3600 Hixson Pike	Chattanooga	TN	37415	423-874-0043
	CHATTANOOGA	1	5333	112 Crim son Drive	Trenton	GA	30752	706-657-3747
	CHATTANOOGA	1	5346	1873 Battlefield Pkwy.	Fort Oglethorpe	GA	30742	706-861-8081
	CHATTANOOGA	1	5349	531 Battlefield Pkwy.	Fort Oglethorpe	GA	30742	706-861-8094
	CHATTANOOGA	1	5352	311 North Main St.	Lafayette	GA	30728	706-638-7781
	CHATTANOOGA	1	5359	4011 Brainerd Rd.	Chattanooga	TN	37411	423-493-4046
	CHATTANOOGA	1	5406	319 Chickamauga Avenue	Rossville	GA	30741	706-866-2013
	CHATTANOOGA	1	5427	3901 Dayton Blvd	Red Bank	TN	37415	423-877-1515
	CHATTANOOGA	1	5510	3715 Ringgold Rd.	East Ridge	TN	37412	423-493-4087
	CHATTANOOGA	1	5538	Highway 27	Soddy Daisy	TN	37379	423-332-3940
	CHATTANOOGA	1	5606	4510 Highway 58	Chattanooga	TN	37416	423-855-3075
	CHATTANOOGA	1	5617	820 Mission Ridge Rd.	Rossville	GA	30741	706-861-8097
	CHATTANOOGA	1	5714	3801 Tennessee Ave.	Chattanooga	TN	37409	423-821-0023
	MARCY MULLEN Office : 864-254-1067 Fax: 864-286-2843 <i>Address:</i> BI-LO Support Center Marcy Mullen PO Box 99 Mauldin, SC 29662	CHATTANOOGA EAST	2	5301	7804 E. Brainerd Rd.	Chattanooga	TN	37421
CHATTANOOGA EAST		2	5335	6951 Lee Highway	Chattanooga	TN	37421	423-855-3072
CHATTANOOGA EAST		2	5343	2310 McGrady Drive	Cleveland	TN	37323	423-339-5451
CHATTANOOGA EAST		2	5347	841 U.S. 411 North	Etowah	TN	37331	423-263-9417
CHATTANOOGA EAST		2	5373	9213 Lee Highway	Ooltewah	TN	37363	423-238-6366
CHATTANOOGA EAST		2	5412	255 Ocoee Crossing NW	Cleveland	TN	37312	423-473-2066
CHATTANOOGA EAST		2	5415	342 Blue Ridge Street	Blairsville	GA	30512	706-835-2412
CHATTANOOGA EAST		2	5430	502 G.I. Maddox Parkway	Chatsworth	GA	30705	706-517-5006
CHATTANOOGA EAST		2	5614	6723 Ringgold Rd.	East Ridge	TN	37412	423-855-3097
CHATTANOOGA EAST		2	5639	1287 Cleveland Hwy.	Dalton	GA	30720	706-259-6421
CHATTANOOGA EAST		2	5673	1667 Ooltewah-Ringgold Road	Ooltewah	TN	37363	423-893-6160
CHATTANOOGA EAST		2	5703	5604 Hixson Pike	Hixson	TN	37343	423-842-3500
CHATTANOOGA EAST		2	5713	8530 Hixson Pike	Hixson	TN	37343	423-843-9004
CHATTANOOGA EAST		2	5715	8634 Highway 58	Harrison	TN	37341	423-344-6907
KELLY CHAPMAN Office: 864-286-2849 Fax: 864-286-2843 <i>Address:</i> BI-LO Support Center Kelly Chapman PO Box 99 Mauldin, SC 29662	GREENVILLE EAST	3	5057	2607 Woodruff Road	Simpsonville	SC	29681	864-288-0136
	GREENVILLE EAST	3	5092	3715 E. North St.	Greenville	SC	29615	864-268-7734
	GREENVILLE EAST	3	5150	3619 Pelham Rd.	Greenville	SC	29615	864-288-4162
	GREENVILLE EAST	3	5161	1365 W. Wade Hampton Blvd.	Greer	SC	29650	864-968-8830
	GREENVILLE EAST	3	5188	207 W. Butler Rd	Mauldin	SC	29662	864-297-3844
	GREENVILLE EAST	3	5195	2435 East North Street	Greenville	SC	29615	864-292-2209
	GREENVILLE EAST	3	5273	1818 Woodruff Rd.	Greenville	SC	29607	864-297-0646
	GREENVILLE EAST	3	5274	2460 Hudson Rd.	Greer	SC	29651	864-268-9811
	GREENVILLE EAST	3	5289	3039 Wade Hampton Blvd.	Taylors	SC	29687	864-322-7315
	GREENVILLE EAST	3	5612	1103 North Main St.	Fountain Inn	SC	29644	864-862-5585
	GREENVILLE EAST	3	5624	699 Fairview Rd	Simpsonville	SC	29680	864-967-2660
	GREENVILLE EAST	3	5661	120 Hwy 14	Simpsonville	SC	29681	864-967-4986
	GREENVILLE EAST	3	5704	101 Verdae Blvd, Suite 1200	Greenville	SC	29607	864-627-4490
	KELLY CHAPMAN Office: 864-286-2849 Fax: 864-286-2843 <i>Address:</i> BI-LO Support Center Kelly Chapman	GREENVILLE WEST	4	5006	2712 Anderson Rd.	Greenville	SC	29611
GREENVILLE WEST		4	5016	6 K-Mart Plaza	Greenville	SC	29602	864-370-2710
GREENVILLE WEST		4	5199	5155 Calhoun Memorial Hwy	Easley	SC	29640	864-855-5207
GREENVILLE WEST		4	5256	330 Leiby Street	Pelzer	SC	29669	864-947-9214
GREENVILLE WEST		4	5283	1021 S. Pendleton St.	Easley	SC	29642	864-855-4672
GREENVILLE WEST		4	5552	2700 Gentry Memorial Hwy	Pickens	SC	29671	864-878-9494
GREENVILLE WEST		4	5563	1315 S. Pleasantburg	Greenville	SC	29605	864-277-1479
GREENVILLE WEST		4	5568	3518 State Hwy 153	Powder Mill	SC	29611	864-220-1380
GREENVILLE WEST		4	5581	3220 W. Blue Ridge Dr.	Greenville	SC	29611	864-220-9514
GREENVILLE WEST		4	5608	2111 North Pleasantburg Drive	Greenville	SC	29611	864-242-3851

PO Box 99 Mauldin, SC 29662	GREENVILLE WEST	4	5613	7 Farris Bridge Road	Greenville	SC	29617	864-246-1528
	GREENVILLE WEST	4	5653	148 Walnut Lane	Traveler's Rest	SC	29690	864-834-0575
MARCY MULLEN Office : 864-254-1067 Fax: 864-286-2843 Address: BI-LO Support Center Marcy Mullen PO Box 99 Mauldin, SC 29662	ANDERSON	5	5097	191 BI-LO Plaza	Seneca	SC	29678	864-888-4405
	ANDERSON	5	5172	500 East Greer St.	Honea Path	SC	29654	864-369-6806
	ANDERSON	5	5173	1041 Franklin Springs Street	Royston	GA	30662	706-245-6345
	ANDERSON	5	5270	2901 South Main St.	Anderson	SC	29624	864-296-6536
	ANDERSON	5	5277	1704 E. Greenville St.	Anderson	SC	29621	864-375-9401
	ANDERSON	5	5280	809 W Greenwood Street	Abbeville	SC	29620	864-459-8611
	ANDERSON	5	5291	709 Lower Heard Street	Elberton	GA	30635	706-283-0061
	ANDERSON	5	5419	115 Rochester Hwy	Seneca	SC	29672	864-882-8420
	ANDERSON	5	5539	501 Old Greenville Hwy.	Clemson	SC	29631	864-653-7113
	ANDERSON	5	5553	2010 Montague Avenue	Greenwood	SC	29646	864-229-1822
	ANDERSON	5	5555	714 Bypass 25 NE	Greenwood	SC	29646	864-229-1957
	ANDERSON	5	5566	7709 Hwy. 76	Pendleton	SC	29670	864-646-7754
	ANDERSON	5	5626	3233 MLK Jr Blvd	Anderson	SC	29625	864-226-4030
	ANDERSON	5	5709	4405 Hwy 24	Anderson	SC	29626	864-226-7776
	ANDERSON	5	5755	3353 Highway 72/221 East	Greenwood	SC	29649	864-229-5225

Harveys Regional Admin								
District Name	District	Store	Mailing Address	City	State	Zip	Phone	
CANDICE BYRD Office : 229-686-9411 Fax: 229-000-0000 Address: Harveys Support Center Candice Byrd 107 South Davis Street, Nashville, GA 31639	Harve	3	1618	400 West 4th Street	Adel	GA	31620	229-896-2574
	Harveys	2	1600	325 North Slappey Boulevard	Albany	GA	31701	229-436-3562
	Harveys	2	1612	2527 Dawson Road	Albany	GA	31707	229-888-2968
	Harveys	2	1624	2511 Sylvester Road	Albany	GA	31705	229-439-2886
	Harveys	2	1625	1032 West Gordon Avenue	Albany	GA	31701	229-435-1040
	Harveys	2	1648	2310 North Slappey Boulevard	Albany	GA	31701	229-436-3562
	Harveys	2	1649	1511 South Radium Springs	Albany	GA	31705	229-436-7557
	Harveys	2	1695	2800 Old Dawson R	Albany	GA	31707	229-888-9530
	Harveys	4	1635	1108 South Pierce Street	Alma	GA	31510	912-632-1854
	Harveys	1	1697	1208 Crawford Street	Americus	GA	31709	229-931-0360
	Harveys	4	1655	106 East Parker Street	Baxley	GA	31513	912-366-1293
	Harveys	2	1646	12246 Columbia Street	Blakely	GA	39823	229-723-5115
	Harveys	2	1643	17932 Main Street North	Blountstown	FL	32424	850-674-3700
	Harveys	2	1659	1000 First Avenue NE	Cairo	GA	39828	229-377-7663
	Harveys	2	1669	68 North Scott Street	Camilla	GA	31730	229-336-1223
	Harveys	1	1642	140 West Dykes Street	Cochran	GA	31014	478-934-6243
	Harveys	1	1627	1011 16th Avenue	Cordele	GA	31015	229-273-7757
	Harveys	1	1608	279 South Main Street	Dawson	GA	39842	229-995-4358
	Harveys	2	1638	101 West Third Street	Donalsonville	GA	39845	229-524-5407
	Harveys	3	1601	813 South Peterson Avenue	Douglas	GA	31533	912-384-2013
	Harveys	3	1639	901 West Ward Street	Douglas	GA	31533	912-389-3350
	Harveys	1	1670	1945 Veterans Boulevard	Dublin	GA	31021	478-274-8882
	Harveys	1	1630	6327 Oak Street	Eastman	GA	31023	478-374-0936
	Harveys	3	1617	220 West Central Avenue	Fitzgerald	GA	31750	229-423-0521
	Harveys	4	1661	815 South Second Street	Folkston	GA	31537	912-496-7093
	Harveys	1	1623	202 Vineville Street	Fort Valley	GA	31030	478-825-1319
	Harveys	1	1667	208 West Clinton Street	Gray	GA	31032	478-986-2200
	Harveys	3	1665	775 Highway 122 West	Hahira	GA	31632	229-794-1009
	Harveys	2	1631	102 East First Street	Havana	FL	32333	850-539-5827
	Harveys	1	1611	42 Surrey Plaza	Hawkinsville	GA	31036	478-783-3250
	Harveys	4	1636	112 South Tallahassee Street	Hazlehurst	GA	31539	912-379-0198
	Harveys	3	1668	528 North Church Street	Homerville	GA	31634	912-487-0850
	Harveys	4	1633	955 South 1st Street	Jesup	GA	31545	912-427-7748
Harveys	3	1671	4506 SW Heritage Oaks Circle	Lake City	FL	32055	386-752-3738	
Harveys	3	1606	75 South Valdosta Road	Lakeland	GA	31635	229-482-3464	
Harveys	2	1696	1553 US 19 South	Leesburg	GA	31763	229-432-1364	
Harveys	1	1664	1605 Shurling Drive	Macon	GA	31211	478-741-5570	
Harveys	4	1656	830 West Oak Street	McRae	GA	31055	229-868-6686	
Harveys	3	1654	3212 SE State Road 21	Melrose	FL	32666	352-475-1115	
Harveys	1	1609	506F Spaulding Road	Montezuma	GA	31063	478-472-6992	
Harveys	2	1615	1209 1st Avenue SE	Moultrie	GA	31768	229-985-0521	
Harveys	3	1602	207 McPherson Street	Nashville	GA	31639	229-686-2696	
Harveys	3	1660	415 North Irwin Avenue	Ocilla	GA	31774	229-468-3131	
Harveys	3	1622	1016 North Main Street	Pearson	GA	31642	912-422-3813	
Harveys	4	1634	540 West Bacon Street	Pembroke	GA	31321	912-653-5983	
Harveys	3	1666	1106 West Screvan Street	Quitman	GA	31643	229-605-0125	
Harveys	4	1626	246 South Main Street	Reidsville	GA	30453	912-557-6170	
Harveys	4	1652	82058 East Main Street	Ridgeland	SC	29936	843-726-3084	
Harveys	1	1662	306 South Harris Street	Sandersville	GA	31082	478-552-6117	
Harveys	4	1663	1451 Highway 21 South	Springfield	GA	31329	912-754-7000	
Harveys	4	1616	202 South Main Street	Swainsboro	GA	30401	478-237-7343	
Harveys	1	1647	GA Highway 112 and Azalea Trail	Sylvester	GA	31791	229-776-2377	
Harveys	3	1619	306 Smith Avenue	Thomasville	GA	31792	229-228-7831	

Harveys	3	1620	1404 East Jackson Street	Thomasville	GA	31792	229-225-1874
Harveys	1	1613	101 West Third Street	Tifton	GA	31794	229-382-1606
Harveys	1	1650	2201 North 12th Street	Tifton	GA	31794	229-386-0573
Harveys	4	1610	1312 Plant Avenue	Waycross	GA	31501	912-285-7530
Harveys	4	1614	510 Tebeau Street	Waycross	GA	31501	912-283-7631

Appendix E: Donation/Sponsor Request Form



Piggly Wiggly Carolina Company Donation/Sponsorship Request Form

Piggly Wiggly Carolina Company welcomes the opportunity to assist in fundraising efforts to give back to our community. Please fill out this form completely for consideration.

All donation requests must be received at least three weeks prior to the event for proper review of request.

Contact Information

Contact Name: _____ Phone #: _____

Title/Position: _____ Email: _____

Address: _____
Street Address City State Zip Code

Organization & Event Information

Organization Name: _____ Phone #: _____

Organization Address: _____
Street Address

City State Zip Code

Organization Website Address: _____

501(c)(3), tax ID # (if applicable): _____

Name of Event: _____ Date of Event: _____

Event will Benefit: _____

Expected audience & number of attendees: _____

Has Piggly Wiggly donated to your organization in the past? _____

Describe past donations: _____

What would you like Piggly Wiggly to donate? _____

Will the event be promoted? _____ Will Piggly Wiggly be promoted? _____

Please include any additional donation information available for our review. Packet must include available levels of contributions and their benefits. Any incomplete application submitted without this completed form will not be accepted for review. Please use a separate paper to list items needed for donation. Please allow 2 – 4 weeks to receive a response to your request.

Please mail, email or fax your request to:
Piggly Wiggly Community Support
PO Box 118047
Charleston, SC 29423-8047

Email: CommunitySupport@ThePig.net

Fax: 843-308-5795

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Appendix F: Grant Guidelines

Grant Guidelines

The U.S. Bank Foundation giving program is designed to respect the diversity of our communities. We are actively involved in our communities, partnering with local nonprofits to meet specific needs within each community.

Within our funding guidelines, we consider grant requests without regard to race, gender, disability, religion, ethnicity, age or sexual orientation. While The U.S. Bank Foundation generously funds many nonprofit organizations in our communities, it is impossible to fund every request received.

Mission

U.S. Bank contributes to the strength and vitality of our communities through the Foundation charitable contributions program. We seek to build strong partnerships and lasting value in our communities by supporting organizations that:

- improve the educational and economic opportunities of low- and moderate-income individuals and families
- enhance the cultural and artistic life of the communities in which we live and work

General Guidelines

Through the U.S. Bank Foundation, we support organizations and programs that advance the funding priorities described under the "Funding Priorities" section below and that are located in a community with a U.S. Bank office.

Organizations must have tax-exempt status under IRS section 501(c)(3).

Types of Support

Within these general guidelines, we consider the following requests:

Unrestricted General Operating Support

We consider unrestricted general operating support requests from organizations that:

- deliver effective programs with measurable outcomes in response to community needs
- are financially stable
- receive and provide strong leadership
- collaborate to maximize effectiveness
- involve constituents in planning

Program Support

We consider requests to support programs that are highly effective or innovative and do not duplicate other programs or services.

Capital Support

We consider a small number of requests for capital support from organizations that meet all other funding criteria and with which we have a pre-existing relationship. We do not make lead gifts, and grants generally do not exceed one percent of the campaign contribution goal.

Contributions of Equipment and Property

U.S. Bank provides occasional in-kind contributions of miscellaneous office equipment and property when available. For information about available items, contact the charitable contributions contact in your local area.

Funding Priorities

Economic Opportunity

Through the U.S. Bank Foundation, we support the creation of economic opportunity through grants to organizations that provide affordable housing, encourage self-sufficiency, and assist economic development.

Affordable Housing

We support:

- organizations that support the preservation, rehabilitation and construction of quality affordable housing that assists low- and moderate-income populations
- programs that provide home buyer counseling and related economic education to individuals and families with low and moderate incomes

Self-Sufficiency

We support:

- programs that assist low- and moderate-income individuals in development of work and life skills essential to self-sufficiency, with a focus on work-entry programs, specific skills training, employment retention, and personal financial management training
- broad child-care and transportation initiatives designed to help people transition from welfare to work (no funding is provided for direct service providers or individual child-care providers)

Economic Development

In low- and moderate-income areas, we fund programs that support small business development and expansion, commercial revitalization, and job creation.

Education

We support:

- innovative programs that help low-income and at-risk students succeed in school and prepare for post-secondary education
- financial literacy training
- effective mentoring programs

Priority is given to programs that reach a broad number of students, bring together community resources, support curriculum innovation, and can, if successful, be replicated.

Cultural and Artistic Enrichment

We fund organizations and programs that:

- build audiences for the arts, especially among underserved populations
- bring select and limited civic amenities to underserved, rural communities
- promote the arts in education

Human Services

U.S. Bank supports the United Way as an effective means of meeting human service needs. Organizations receiving primary funding support from a United Way organization are not eligible for a direct grant from the U.S. Bank Foundation.

Employee Community Involvement

U.S. Bank is committed to working in partnership with our employees to strengthen the community. We consider employee involvement in evaluating contribution requests, and we support volunteer involvement programs for employees in our communities.

U.S. Bank Foundation Matching Gifts Program

The U.S. Bank Foundation will consider matching qualifying contributions of cash and stock made by U.S. Bank employees to nonprofit organizations or higher education institutions on a dollar-for-dollar basis from a minimum of \$50 up to an annual maximum of \$1,000.

Funding Restrictions

The U.S. Bank Foundation charitable contributions program will not provide funding for:

- organizations that are not tax-exempt under Internal Revenue Code section 501(c)(3)
- fraternal organizations, merchant associations, chamber memberships or programs, or 501(c)(4) or (6) organizations
- section 509(a)(3) supporting organizations
- fundraising events or sponsorships
- "pass through" organizations or private foundations
- organizations outside U.S. Bank communities
- programs operated by religious organizations for religious purposes
- political organizations or organizations designed primarily to lobby
- individuals
- travel and related expenses
- endowment campaigns
- deficit reduction
- organizations receiving primary funding from United Way
- organizations whose practices are not in keeping with the company's equal opportunity policy

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Appendix G: Sponsorium - Proposal Request Form



[Print](#)

FOOD LION DONATION APPLICATION

Thank you for considering Food Lion as a potential sponsor. We are proud to sponsor many programs and events in the communities where we operate.

In order to submit your proposal for consideration, please complete the following online questionnaire. All questions must be answered, and should take you approximately 15 minutes to complete. Before submitting your information online, you may print a blank version of this questionnaire by clicking on **Printable Form** in the top right-hand corner.

Through this application site, you can apply for a Food Lion **Donation ONLY**. Click the **"Next"** button below to begin your request. Food Lion Charitable Foundation Grants (Grants are for \$2,500 or more) are requested via a different application.

We require proposals to be submitted a minimum of six (6) weeks prior to the event. Food Lion limits all donations activities to the 10 states in which we operate: Delaware, Georgia, Kentucky, North Carolina, Maryland, Pennsylvania, South Carolina, Tennessee, Virginia and West Virginia.

Proposals cannot be considered until they have been submitted via this site. Food Lion will no longer consider proposals submitted via mail, fax or email. Once submitted, you will receive an email acknowledgement of your submission immediately to let you know it has been received.

Thank you for considering Food Lion as a potential sponsor!

Donation Request

Mouse over titles to view definitions.

* Required Fields

* **Project Name**

* **Organization Name**

* **501c3 Tax ID Number (XX-XXXXXXX)**

* **Address**

* **City**

* **Country**

* State

United States

* Zip Code

* Phone

Website

Profile

Mouse over titles to view definitions. Click on date selector for dates.

* Required Fields

Products/Services Requested

Short Description	Value

* Event Start Date

* Focus Area

* Past Food Lion Support

Year/Amount of any prior support

* If you were referred by a Food Lion executive please enter their name here, otherwise type NA

General Questions

Select your best answer for each section. A question you have already answered, for statistical reasons, could be asked again, for evaluation purposes.

* Required Fields

FOR ORGANIZATIONS BASED IN DELAWARE, SELECT YOUR CLOSEST STORE (or click Not Applicable)

FOR ORGANIZATIONS BASED IN GEORGIA, SELECT YOUR CLOSEST STORE (or click Not Applicable)

The number of people who will be served by this project, is (NUMBERS ONLY):

***WILL MEDIA BE INVITED?**

***DISTINCTIVE TARGET GROUP**

- Seniors
- Families
- Students/Youth
- Military
- Not applicable here

***SCOPE OF PROJECT**

- Our project is International
- Our project is National
- Our project is Statewide
- Our project is Local/City
- Not applicable

***GEOGRAPHY COVERAGE - USA**

- Our project is outside of continental US
- Our project is of International scope (inside and outside of continental US)
- Our project is National in scope (National presence in continental US)
- Our project covers the Midwest (IA, IL, IN, MI, MN, MO, ND, OH, SD, WI)
- Our project covers Mountain West (CO, ID, KS, MT, NE, NV, UT, WY)
- Our project covers the Northeast (specifically DE, MD, NJ, PA, or WV)
- Our project covers the Southeast (specifically GA, KY, NC, SC, TN, or VA)
- Our project covers the Southwest (AZ, NM, OK, TX)
- Our project covers the West Coast (CA, OR, WA)

***PUBLIC RELATIONS CAMPAIGN SUPPORT**

- We have a plan to help Food Lion in its public relations activities related to our project
- Not applicable here

***ON-SITE SIGNAGE**

- We offer to Food Lion 50% or more of on-site sponsor signage
- We offer to Food Lion 25-50% of on-site sponsor signage

-
- We offer to Food Lion less than 25% of on-site sponsor signage
 Not applicable here

FOOD LION WOULD NEED TO PROVIDE:

- Banner(s)
 Logo(s)
 Digital ad/copy

***PUBLIC APPEARANCES**

- Food Lion will have the opportunity to speak or present during our event
 Not applicable here

***PLANNING-LEAD TIME**

- Our project will be held in 9-12 months or more
 Our project will be held in 6-9 months
 Our project will be held in 3-6 months
 Our project will be held in 1-3 months
 Our project will be held in less than 1 month
 Not applicable here

***DATA COLLECTION**

- We will make available to Food Lion, free of charge, market researches conducted on our project
 If not, we will make available to Food Lion, free of charge, market researches conducted on our project that include a mention of sponsors
 If not, we will offer those as paying options in our proposal
 Not applicable here

***VIDEO AND PHOTO RIGHTS**

- Food Lion will have the right to use our project's videos and pictures without any additional payment
 Food Lion will have the right to use our project's videos and pictures additional cost
 Not applicable here

***PRODUCT PLACEMENT**

- Our proposal includes free opportunities for Food Lion to do product placement
 If not, we offer product placement opportunities as paying options in our proposal
 Not applicable here

***OUR PROJECT HAS A PRESENCE ON THE FOLLOWING SOCIAL MEDIA OUTLETS:**

- Facebook
 Twitter

- YouTube
- Its own dedicated Blog/Community
- None of the above

Contact Form

Mouse over titles to view definitions. Please fill in this Contact Form and then click on Next.

*Salutation	<input type="text"/>
*First Name	<input type="text"/>
*Last Name	<input type="text"/>
Job Title	<input type="text"/>
Organization	<input type="text"/>
Website	<input type="text"/>
Street	<input type="text"/>
City	<input type="text"/>
Country	<input type="text" value="United States"/>
State	<input type="text"/>
Zip Code	<input type="text"/>
*Email	<input type="text"/>
*Phone	<input type="text"/>

Organization/Project Overview

Use the area below to type or paste a brief summary statement which speaks to the organization's mission and how requested funds will be utilized.

Attachments - 501c3 Cert + W-9 form and (Feeding America/United Way verification letter-for grants only)

Please use the form below to attach your files. You can upload up to 5 files for a total of 10MB. These files can be either images (JPEG, GIF or PNG), Microsoft Word, Microsoft Excel, Microsoft Powerpoint, PDF, plain text, video or audio files.

Review and Submit

Your summary is now ready. You may review or print it before submitting by clicking on the link above. To edit your document, please use the Previous button on this page. Please note that you will not be able to make any changes once you submit your proposal. Do not forget to click on the Submit button below.

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